

From: Peter Sass, Head of Democratic Services  
To: Adult Social Care and Health Cabinet Committee – 3 December 2015  
Subject: **Work Programme 2016/17**

Classification: Unrestricted

**Past Pathway of Paper:** None

**Future Pathway of Paper:** Standard item

**Summary:** This report gives details of the proposed work programme for the Adult Social Care and Health Cabinet Committee.

**Recommendation:** The Adult Social Care and Health Cabinet Committee is asked to consider and agree its work programme for 2016/17.

1.1 The proposed Work Programme has been compiled from items on the Forthcoming Executive Decisions List, from actions arising from previous meetings and from topics identified at agenda setting meetings, held six weeks before each Cabinet Committee meeting, in accordance with the Constitution, and attended by the Chairman, Vice-Chairman and the Group Spokesmen. Whilst the Chairman, in consultation with the Cabinet Member, is responsible for the final selection of items for the agenda, this report gives all Members of the Cabinet Committee the opportunity to suggest amendments and additional agenda items where appropriate.

## **2. Terms of Reference**

2.1 At its meeting held on 27 March 2014, the County Council agreed the following terms of reference for the Adult Social Care and Health Cabinet Committee:-  
*'To be responsible for those functions that sit within the Social Care, Health and Wellbeing Directorate and which relate to Adults. The functions within the remit of this Cabinet Committee are:*

### **Strategic Commissioning Adult Social Care**

Quality Assurance of Health and Social Care  
Integrated Commissioning – Health and Adult Social Care  
Contracts and Procurement  
Planning and Market Shaping  
Commissioned Services, including Supporting People  
Local Area Single Assessment and Referral (LASAR)  
Kent Drugs and Alcohol Action Team (KDAAT)

### **Older People and Physical Disability**

Enablement  
In-house Provision – residential homes and day centres  
Adult Protection

Assessment and case management  
Telehealth and Telecare  
Sensory services  
Dementia  
Autism  
Lead on Health integration  
Integrated Equipment Services and Disability Facilities Grant  
Occupational Therapy for Older People

### **Transition planning**

#### **Learning and Disability and Mental Health**

Assessment and case management  
Learning Disability and mental health In-house provision  
Adult Protection  
Partnership Arrangement with the Kent and Medway Partnership Trust and  
Kent Community Health NHS Trust for statutory services  
Operational support unit

#### **Health - when the following relate to Adults (or to all)**

Adults' Health Commissioning  
Health Improvement  
Health Protection  
Public Health Intelligence and Research  
Public Health Commissioning and Performance

- 2.2 Further terms of reference can be found in the Constitution at Appendix 2, Part 4, paragraphs 21 to 23, and these should also inform the suggestions made by Members for appropriate matters for consideration.

### **3. Work Programme 2016/17**

- 3.1 An agenda setting meeting was held on 11 September 2015, at which items for this meeting were agreed and future agenda items planned. The Cabinet Committee is requested to consider and note the items within the proposed Work Programme, set out in the appendix to this report, and to suggest any additional topics that they wish to be considered for inclusion to the agenda of future meetings.
- 3.2 The schedule of commissioning activity 2015-16 to 2017-18 which falls within the remit of this Cabinet Committee will be included in the Work Programme and considered at future agenda setting meetings. This will support more effective forward agenda planning and allow Members to have oversight of significant service delivery decisions in advance.
- 3.3 When selecting future items, the Cabinet Committee should give consideration to the contents of performance monitoring reports. Any 'for information' or briefing items will be sent to Members of the Cabinet Committee separately to the agenda, or separate Member briefings will be arranged, where appropriate.

#### 4. Conclusion

- 4.1 It is vital for the Cabinet Committee process that the Committee takes ownership of its work programme, to help the Cabinet Member to deliver informed and considered decisions. A regular report will be submitted to each meeting of the Cabinet Committee to give updates of requested topics and to seek suggestions of future items to be considered. This does not preclude Members making requests to the Chairman or the Democratic Services Officer between meetings, for consideration.

**5. Recommendation:** The Adult Social Care and Health Cabinet Committee is asked to consider and agree its work programme for 2016/17.

#### 6. Background Documents

None.

#### 7. Contact details

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